



## City of Warner Robins Special Called Council Meeting Minutes

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Thursday, July 1, 2021

12:00 PM

Council Chambers

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### Regular Meeting of Warner Robins City Council

Meeting conducted via teleconference\* and in person, due to the State of Emergency issued by Governor Brian Kemp on March 13, 2020 concerning the Coronavirus disease (COVID-19). O.C.G.A. §50-14-1(g) allows cities to conduct a meeting via teleconference, without a requirement of having a quorum present in person, when "necessitated by emergency conditions,".

**Presiding:** Mayor Randy Toms

**City Officials Present:**

Councilman Charlie Bibb  
Councilman Keith Lauritsen

Councilman Kevin Lashley  
Councilman Clifford Holmes  
Councilman Larry Curtis

**Opening Prayer:** Councilman Lashley

**Pledge of Allegiance:** Councilman Bibb

**Call to Order:** 12:04 p.m.

**Adoption of the Agenda:** Councilman Curtis moved to adopt the agenda with the addition of Action Item #2, a resolution to move the regularly scheduled meeting of July 6, 2021 to the date of the scheduled called meeting, July 8, 2021. Councilman Lashley seconded the motion. Councilmen Bibb, Lauritsen, Lashley, Holmes and Curtis voted for adoption of the agenda.

**Proclamations, Awards and Presentations:** N/A

**Public Hearing: Proposed Budget for July 01, 2021 to June 30, 2022.**

Mayor Toms closed the regular meeting at 12:05 pm to hold a Public Hearing on the Proposed Budget for the period of July 01, 2021 to June 30, 2022. Mayor Toms requested comments from the public. At the time of the hearing, there was no public input submitted.

Mayor Toms commented that this presented a few changes that were originally posted. Two additional positions were added to the already presented positions, lowered transfers from Enterprise Fund. Updated presented ordinance will be on the website by the close of business today.

Being there were no further comments, Mayor Toms closed the Public Hearing at 12:05 pm, and reopened the regular meeting.

**Action Items:**

Action Item 1

Ordinance #21-21 FY2021 Budget/First Reading

Ordinance #21-21 of the Mayor and Council of the City of Warner Robins that the annual budget for the general government for the fiscal year beginning July 1, 2021 and ending June 30, 2022, attached hereto and made part hereof, for the funds and amounts referenced as follows are hereby approved and adopted:

FY 2022

Budget, All Funds

Fund	Budgeted Expenditure	Transfers to Other Funds	Total Expenditures and Tranfers Out
General Fund	\$51,377,646	-0-	\$51,377,646
Capital Projects Funds	\$36,397,760	-0-	\$36,397,760
Sanitation Enterprise Fund	\$9,014,800	-0-	\$9,014,800
Water and Sewer Enterprise Fund	\$19,512,311	\$1,895,506	\$21,407,817
Natural Gas Enterprise Fund	\$18,738,666	\$2,320,716	\$21,059,382
Storm Water Drainage Enterprise Fund	\$3,543,696	-0-	\$3,543,696
Special Revenue Funds	\$2,442,924	\$1,985,678	\$4,428,602
<b>Total Expenditures, All Funds</b>	<b>\$141,027,803</b>	<b>\$6,201,990</b>	<b>\$147,229,703</b>

BE IT FURTHER ORDAINED that during the fiscal year of July 1, 2021 to June 30, 2022, the General Fund shall receive transfers of \$700,000 from the Tourist Allocation Board (TAB);\$183,778 from the Rental of Motor Vehicles;\$1,895,506 from the Water and Sewer Enterprise Fund; and \$2,320,716 from the Natural Gas Enterprise Fund.

BE IT FURTHER ORDAINED that the Budget shall be amended so as to adapt to changing governmental needs during the fiscal year as follows:

Any increase in appropriations in any Fund for any Function/Department, whether through a change in Anticipated Revenues in any Fund or through a transfer of appropriations among Functions/Department, in excess of the approved budget shall require an ordinance of Mayor and Council authorizing said funds to be expended, except in the case of insurance reimbursements for vehicle collisions and other equipment losses, and reimbursements of materials purchased from the City of Warner Robins, in which instance the Chief Financial Officer's Office is granted authority to allocate funds to the appropriate Function/Department line item from insurance proceeds, or from reimbursement of materials, for the replacement or repair of damaged equipment items, and for replacement of materials;

In the event of receipt of un-budgeted grant revenues, the Chief Financial Officer's Office is granted authority to allocate such funds to the appropriate Function/Department line item in order to comply with the purpose of such grant receipts;

Any transfers of appropriations in any line item can be shifted from one line item to another within each Fund/Function/Department, only by written approval of the Mayor.



Any transfers from the committed fund balances of the City's Special Revenue Funds to further the support of those Funds' purpose shall require written approval of the Mayor.

Any allocation of the unassigned fund balance of the General Fund's minimum targeted level, not to exceed the total of one month's unassigned fund balance, must be returned to its target level within twenty-four (24) months of withdrawal.

BE IT FURTHER ORDAINED that the salaries of municipal employees are not established by the budget, and increase in salaries will only be done according to procedures outlined in the Classification, Salary Administration and Performance Management System.

If any ordinance or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions, which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.

<b>Motion:</b>	N/A
<b>Second:</b>	N/A
<b>Outcome:</b>	N/A

Action Item 2	Resolution – Budget Extension
A resolution of Mayor and Council the Mayor and Council of the City of Warner Robins, acting pursuant to City Code Section 2-26, resolve to reschedule the regularly scheduled Mayor and Council meeting on July 6, 2021, to July 8, 2021, to coincide with the already scheduled and noticed Public Budget Hearing.	
<b>Motion:</b>	Councilman Holmes moved for approval.
<b>Second:</b>	Councilman Curtis
<b>Outcome:</b>	Councilman Bibb, Lauritsen, Lashley, Holmes and Curtis.

**Adjournment:** 12:29 p.m.

**Next Regular Council Meeting:** Thursday, July 8, 2021



Mandy Stella  
City Clerk